Student Record Cover Sheet

Student ID Student DOB (ex: mm/dd/yyyy)

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Document Category (A-G) Document Type (2-22)

Example: A2 G 2

A. Registration, Enrollment, Transfer 2. Student Registration 3. ~~Proof of Residence~~ DO NOT SCAN 4. ~~Proof of Age~~ DO NOT SCAN 5. Supervisory Form 6. Title 10 Form 7. Parental Release 8. School Choice Form 9. Prior School Outstanding Fines/ Fees	**B. Discipline** 2. Student-Teacher-Parent agreement 3. Student Statement 4. Academic, Behavioral or Police Report 5. Restorative Justice 6. Letter of Notification for Suspension or Hearing 7. Community Service Report
C. Student Health 2. Authorization for Medication 3. Student Medical Record 4. Hearing Screening 5. Vision Screening 6. Proof of Immunization 7. Immunization exemption certificate 8. Exclusion Order 9. Non-medical exemption 22. Immunity documentation	**D. Academics & Transcript Changes** 2. Standardized test scores 3. High School Transcript (non-PPS) 4. Grade Change Form 5. Online Grade Letter 6. Outdoor School Credit 7. Diploma Type Change 8. Changes to Transcript 9. Early Graduation Request Form 22. TR05 – Graduate Update Request
E. Counseling 2. Academic Achievement Log 3. Individual Study form 4. Essential Skills 5. 504 Plan 6. Referral 7. SIT Forms 8. Assessment & Behavioral Support Plan 9. Student Services on File Form	**F. Safety and Support Documents** 2. Restraining Order 3. Custody Agreement/Plan 4. Safety Plan 5. “No Contact” Order 6. Court Document 7. Name/Gender Change Form
G. Withdrawal 2. Withdrawal Documents	**Note: Loaded by Records Management** High School Transcript (PPS) Year-end Report Card Attendance Record Course History

05/08/2023